



## Class Registration Policies

Direct Class questions to Lisa Lewis  
360-391-7308 or [classes@fiberfusion.net](mailto:classes@fiberfusion.net)

**Registration Confirmation** If space is available for the class you have registered for, you will receive a confirmation (via email if you have provided an email address, otherwise mailed). The Registration Confirmation will include: the class name, the class time, and materials list/homework for each class you are registered for. The materials list and any required homework for each class is also posted in each class description on our website. If you do not receive a Registration Confirmation or notification that the class is full within 2 weeks of mailing your registration, please contact Lisa Lewis at 360-391-7308 or [classes@fiberfusion.net](mailto:classes@fiberfusion.net).

**Cancellation & Refund Policy** If no space is available for a class you have registered for, you will be notified. You will have the option to be added to the Wait List for that class depending on space availability or receive a refund. If the class for which you have registered is canceled by the Show, you will have the option to transfer your registration fees to a different class or receive a refund.

If you have received a Registration Confirmation for a class and want to cancel or request a class change, notify Lisa Lewis at 360-391-7308 or [classes@fiberfusion.net](mailto:classes@fiberfusion.net). A \$5 fee will apply to each cancellation or change request, up to a maximum fee of \$20, before October 2019. No refunds for cancellations or requests to change classes after October 1, 2019, unless your space can be filled from the Waiting List, and then you will receive a refund minus all cancellation/change fee(s) that apply.

*If you have received a discounted rate for multiple class purchases and cancel a portion of classes for which you are registered, your discount will be adjusted accordingly and reflected in your refund.*

**Waiting Lists:** We will keep a Waiting List for each class in the order that registrations are received. You cannot be on the Wait List if you are confirmed registered for another class that is occurring at the same time.

If there is a cancellation prior to Fiber Fusion Northwest, the first person on the Wait List will be offered the space and must respond within **24 hours** of notification. If we do not receive a response within that time, the next person listed on the Wait List will be notified.

Waiting Lists will be cleared on October 19<sup>th</sup>, the day Fiber Fusion Northwest begins. If someone does not check in for a class, their space will be filled on a first-come first-served basis by anyone waiting and interested provided they arrive within 10 minutes of the start of the class.

Class registration will be open during Fiber Fusion Northwest for those classes that have space available. Check on space availability at the Check-In Desk in the 4-H Building or with Ed at the Registrar's desk in the Display Hall.

**Check-In** Classes will be held in the 4-H Building. **Please check in 20 minutes before the start of your class.** The Check-In Desk will be located at the entrance to the 4-H Building.

**All Fiber Fusion Northwest participants agree to the following:** *It is understood and agreed that the North Sound Alpaca Association, Fiber Fusion Northwest show and its committee members, and the Evergreen Fairgrounds, its officers, agents and employees shall not be responsible for any loss, damage or injury to any person, property or animals. The under-signed also agrees to hold harmless the above parties for any expenses or liabilities incurred including attorney's fees.*