



Instructions for Sellers Participating in Fiber Fusion Northwest's Used Equipment Sale & Fleece Sale (unjudged)

Sale Tag Instructions 2023

Note: Please write legibly

✓ **Price**

- Choose your sale price.
- Remember Fiber Fusion will retain 10% of the selling price of your item, so set your price accordingly.
- Fleece are sold by the tagged bag only, they may not be sold piecemeal.
- **Please Note:** All items must be tagged and priced at \$5 or more.

✓ **Item**

- Enter a short description (Ex: Fleece - Alpaca, Spinning Wheel, etc.)

✓ **Description**

- For Fleece Description:
 - We suggest adding Breed, Fleece color, Age, & Date of shearing.
 - We highly suggest you include weight in your description.
 - Weight is a very common question by buyers.
- For Used Equipment:
 - Add any details that would help us get your tag back onto your item if it were to become separated.

✓ **Seller**

- Name of the person selling the item. – *Reminder: Please write legibly*

✓ **Address, City, ZIP**

- Fill out complete address to which you want your payment mailed.
 - Again: *please write legibly*

✓ **Cell #**

- In the event that a potential buyer has a question about your product or wants to negotiate the price with you, please write down your phone number, with area code.

✓ **Email address**

- In case we need to contact you and are unable to reach you by phone.

✓ **I authorize...**

- If you want to authorize somebody else to pick up your unsold item at the end of the show, enter their name here.

✓ **Seller's Signature**

- Read the paragraph on the tag above the seller's signature.
- Sign to indicate that you accept the conditions outlined in it.

✓ **Claim Check**

- Write a brief description of your item in this space.
 - It could assist in reuniting tag and item if they become separated.
- Leave this portion attached to the tag.
 - When you check in your item, it will be assigned a control number. You will be given the claim check at that time.
- Keep the claim check, it must be presented to pick up your item.
 - If your item is sold, retain the claim check until you receive payment. It will be your proof that you submitted an item for sale.

✓ **Unsold Item Pick-up**

- All Items **must be** checked out through the Cashier.
- You may pick up your item at any time during the show.
- All items must be picked up by 5:30 pm on Sunday, June 4th, 2023.