

# Fiber Fusion's Fleece Sale-Only Instructions for Participating Sellers

# Sale Tag Instructions

Note: Please write legibly

#### 1. Price

- Choose your sale price.
- Remember Fiber Fusion will retain 10% of the selling price of your item, so set your price accordingly.
- Fleece are sold by the tagged bag only, they may not be sold piecemeal.

## 2. Item

Enter a short description (Ex: Fleece - Alpaca)

# 3. Description

- We suggest entering Breed, Fleece color, Age, and Date of shearing.
- We <u>highly suggest</u> you include weight in your description.
  - Weight is a very common question by buyers.
- Add any details that would help us get your tag back onto your item if it were to become separated.

# 4. Pay With

- Circle each payment type you are authorizing Fiber Fusion NW to accept on your behalf.
- The type of payment(s) you select will affect when the money due to you will be sent.
  - Cash payments will be mailed to you within 14 days after the close of the show.
  - Check & Credit Card payments will be mailed to you within 14 days after the close of the show. If funds are uncollected for any reason, payment will be issued within 3 days after collection.

#### 5. Seller

• Name of the person selling the item. – <u>Reminder:</u> Please write legibly

# 6. Address, City, ZIP

- Fill out complete address to which you want your payment mailed.
  - o Again: please write legibly

#### 7. Cell #

 In the event that a potential buyer has a question about your product or wants to negotiate the price with you, please write down your phone number, with area code.

### 8. Email address

• In case we need to contact you and are unable to reach you by phone.

#### 9. I authorize...

 If you want to authorize somebody else to pick up your unsold item at the end of the show, enter their name here.

# 10. Seller's Signature

- Read the paragraph on the tag above the seller's signature.
- Sign to indicate that you accept the conditions outlined in it.

#### 11. Claim Check

- Write a brief description of your item in this space.
  - o It could assist in reuniting tag and item if they become separated.
- Leave this portion attached to the tag.
  - When you check in your item, it will be assigned a control number.
    You will be given the claim check at that time.
- Keep the claim check, it must be presented to pick up your item.
  - If your item is sold, retain the claim check until you receive payment.
    It will be your proof that you submitted an item for sale.

# 11. Unsold Fleece Pick-up

- All Fleeces must be checked out through the Cashier.
- You may pick up your item at any time during the show.
- All fleece must be picked up by 5:30 pm on Sunday, Oct 20th, 2019.